

MINUTES OF THE REGULAR MONTHLY MEETING
THURSDAY, MARCH 2, 2023

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, March 2, 2023 in the Administration Board Room at the Madison-Oneida BOCES Main Campus in Verona, New York and 221 Fox Glen Drive, Naples, Florida. President Douglas Gustin called the meeting to order at 5:00 p.m. The Board recited the pledge of allegiance. There was no public comment.

Present: Sally Sherwood – Camden, Douglas Gustin – Canastota, Richard Engelbrecht – Madison, Donna Isbell – Morrisville-Eaton, John Costello, Sr. – Oneida (Virtually), Suzanne Carvelli – Rome, Joseph Monfiletto – Stockbridge Valley and Patrick Baron - VVS.

Absent: Michelle Jacobsen – Hamilton

Also Present: Scott Budelmann - District Superintendent, Lisa Decker - Deputy Superintendent for Finance & Operations, Matthew Williams - Assistant Superintendent for Curriculum & Instruction and Niki J. Maiura - District Clerk, and members of the public.

2022/23-386 Mr. Scott Budelmann welcomed the Board and members from the School Communication Service team to the meeting. John Costello, Sr. attended the meeting virtually from a publically posted location, open to members of the public should they choose to attend.

DISTRICT
SUPERINTENDENT'S
WELCOME &
OVERVIEW

Mr. Budelmann announced that Mr. Doug Gustin is being considered for the role of President of SBI for the 2023-2024 term. He thanked Mr. Gustin for his outstanding leadership.

Mr. Budelmann introduced Public Relations Coordinator Sapna Kollali for the E&AP Presentation.

2022/23-387 Sapna Kollali introduced the School Communication Service Team consisting of Jill Pekarski, Ray Biggs, Stephen Clark and Ella Costa.

E&AP PRESENTATION –
SCHOOL
COMMUNICATION
SERVICE

Sapna provided an overview of the In-house, FTE, and Centralized & Non-component Services provided by the team. Each team member provided details about coverage, projects and supports they offer in various districts as well as for the BOCES. They highlighted the growth in the service since 2009, including their presence in more buildings and BOCES sites, the number of managed websites, mobile apps, social media accounts and social followers, and increased numbers of students covered.

The team shared some of their celebrations, state and national awards, presentations and memberships.

The Board congratulated Sapna and her team for their successes, growth, and ability to embed themselves into the culture of the districts where they work. The team is small allowing them to be very personalized and able to

tailor work to the needs of the clients.

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| 2022/23-388 | A motion was made by Pat Baron and seconded by Donna Isbell to amend the agenda to remove the recognition of the SkillsUSA students, include updated Personnel Reports and add the Audit Committee Report. There were 8 ayes and 0 nays. The motion carried. | AMEND AGENDA |
| 2022/23-389 | A motion was made by Rich Engelbrecht and seconded by Sue Carvelli to approve the minutes of the Regular Meeting held on February 2, 2023. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
MINUTES OF
02/02/2023 REGULAR
MEETING |
| 2022/23-390 | A motion was made by Donna Isbell and seconded by Pat Baron to approve the Treasurer's Report from January 2023. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
TREASURER'S REPORT
JANUARY 2023 |
| 2022/23-391 | A motion was made by Sue Carvelli and seconded by Rich Engelbrecht to approve the monthly Claims Audit Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
MONTHLY CLAIMS
AUDIT REPORT |
| 2022/23-392 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to not award the Lumber bid #23-01-004, based on unacceptable proposed exceptions to the terms. There were 8 ayes and 0 nays. The motion carried. | BID:
LUMBER
#23-01-004 |
| 2022/23-393 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Food Occupations Supplies bid #23-02-004, on a total award basis to the lowest responsible bidder meeting the specifications and thresholds, and offers the lowest overall cost. Rejection of bids from various bidders for failure to adhere to bid specifications. There were 8 ayes and 0 nays. The motion carried. | BID:
FOOD OCCUPATIONS
SUPPLIES
#23-02-004 |
| 2022/23-394 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Gasoline, Diesel Fuel, Fuel Oil and Propane bid #23-02-008, on a line-by-line award basis to the lowest responsible bidder meeting the specifications and thresholds, and offers the lowest overall cost. Rejection of bidders' proposed exceptions to bid specifications. There were 8 ayes and 0 nays. The motion carried. | BID:
GASOLINE, DIESEL
FUEL, FUEL OIL AND
PROPANE
#23-02-008 |
| 2022/23-395 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Playground Ground Cover Material bid #23-01-005, on a line-by-line award basis to the lowest responsible bidder meeting the specifications and thresholds, and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried. | BID:
PLAYGROUND GROUND
COVER MATERIAL
#23-01-005 |
| 2022/23-396 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Financial Forms bid #23-02-004, on a line-by-line award basis to the lowest responsible | BID:
FINANCIAL FORMS
#23-02-004 |

bidder meeting the specifications and thresholds, and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried.

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| 2022/23-397 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Regional Wired Telecommunications bid #22-12-006, on a line-by-line award basis to the lowest responsible bidder meeting the specifications and thresholds, and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried. | BID:
REGIONAL WIRED
TELECOMMUNICATIONS
#22-12-006 |
| 2022/23-398 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to Rescind the "New Unused" Category of the Computer Supplies bid #22-11-001, awarded January 11, 2023, due to the inability of vendor to provide specified items. There were 8 ayes and 0 nays. The motion carried. | RESCIND BID:
COMPUTER SUPPLIES –
"NEW UNUSED"
CATEGORY
#22-11-001 |
| 2022/23-399 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to Rebid the "New Unused" Category of the Computer Supplies bid #22-11-001, awarded January 11, 2023, due to the inability of vendor to provide specified items. There were 8 ayes and 0 nays. The motion carried. | REBID:
COMPUTER SUPPLIES –
"NEW UNUSED"
CATEGORY
#22-11-001 |
| 2022/23-400 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to Rescind the Cafeteria Groceries and Meats bid #22-12-001, awarded February 2, 2023, for the inability of the vendor to meet the demand of the award. There were 8 ayes and 0 nays. The motion carried. | RESCIND BID:
CAFETERIA GROCERIES
AND MEATS
#22-12-001 |
| 2022/23-401 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Cafeteria Groceries and Meats bid #22-12-001, on a line-by-line award basis to the next lowest responsible bidder meeting the specifications and thresholds, and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried. | BID:
CAFETERIA GROCERIES
AND MEATS (AWARD)
#22-12-001 |
| 2022/23-402 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to declare the Equipment List as excess or obsolete. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
EXCESS/OBSOLETE
EQUIPMENT |
| 2022/23-403 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve the Data Telecommunications Contract with DANC, providing continued and increased bandwidth options for the data telecommunications lines needed for network connectivity throughout the region. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
DATA
TELECOMMUNICATIONS
CONTRACT - DANC |
| 2022/23-404 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve the Data Telecommunications Contract with Northland Communications, providing continued and increased bandwidth options for the data telecommunications lines needed for network | APPROVE:
DATA
TELECOMMUNICATIONS
CONTRACT –
NORTHLAND |

- connectivity throughout the region. There were 8 ayes and 0 nays. The motion carried. COMMUNICATIONS
- 2022/23-405 A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve the Data Telecommunications Contract with Spectrum, providing continued and increased bandwidth options for the data telecommunications lines needed for network connectivity throughout the region. There were 8 ayes and 0 nays. The motion carried. APPROVE:
DATA
TELECOMMUNICATIONS
CONTRACT -
SPECTRUM
- 2022/23-406 A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve the Data Telecommunications Contract with Westelcom, providing continued and increased bandwidth options for the data telecommunications lines needed for network connectivity throughout the region. There were 8 ayes and 0 nays. The motion carried. APPROVE:
DATA
TELECOMMUNICATIONS
CONTRACT -
WESTELCOM
- 2022/23-407 A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve the Internet Service Provider Contract with Spectrum, providing for support for internet bandwidth and internet resiliency and reliability through the use of redundancy services. There were 8 ayes and 0 nays. The motion carried. APPROVE:
INTERNET SERVICE
PROVIDER CONTRACT -
SPECTRUM
- 2022/23-408 A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve the Internet Service Provider Contract with Northland Communications, providing for support for internet bandwidth and internet resiliency and reliability through the use of redundancy services. There were 8 ayes and 0 nays. The motion carried. APPROVE:
INTERNET SERVICE
PROVIDER CONTRACT -
NORTHLAND
COMMUNICATIONS
- 2022/23-409 A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve the Jefferson-Lewis BOCES Space Lease Amendment. This amendment decreases the amount of physical space utilized by the RIC staff at the Howard G. Sacketts Campus. There were 8 ayes and 0 nays. The motion carried. APPROVE:
SPACE LEASE
AMENDMENT WITH
JEFFERSON-LEWIS
BOCES
- 2022/23-410 A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the Resignations recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. APPROVE:
RESIGNATIONS
- 2022/23-411 A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the Leaves of Absence recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. APPROVE:
LEAVES OF ABSENCE
- 2022/23-412 Upon the recommendation of District Superintendent Budelmann, a motion was made by Sue Carvelli and APPROVE:
PROFESSIONAL

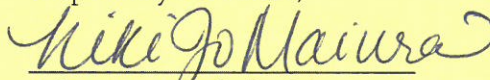
	seconded by Donna Isbell to approve the Professional Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPOINTMENTS
2022/23-413	Upon the recommendation of District Superintendent Budelmann, a motion was made by Sue Carvelli and seconded by Donna Isbell to approve the Civil Service Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: CIVIL SERVICE APPOINTMENTS
2022/23-414	A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the Adult & Continuing Education Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: ADULT & CONTINUING EDUCATION APPOINTMENTS
2022/23-415	A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the Miscellaneous Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: MISCELLANEOUS APPOINTMENTS
2022/23-416	A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the Consultants recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: CONSULTANTS
2022/23-417	A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the Performing Arts recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: PERFORMING ARTS
2022/23-418	A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the Internships / Fieldwork Experience recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: INTERNSHIPS / FIELDWORK EXPERIENCE
2022/23-419	A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the Position Creations recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: POSITION CREATIONS
2022/23-420	Mr. Budelmann spoke about changes to Policy 6072 – Absences. There are additional material changes necessary prior to consideration of this policy, therefore no action is recommended at this time.	POLICY 6072 – ABSENCES NO ACTION TAKEN
2022/23-421	A motion was made by Rich Engelbrecht and seconded by Donna Isbell to approve Policy 7041 – Student Dismissal. There were 8 ayes and 0 nays. The motion carried.	APPROVE: POLICY 7041 – STUDENT DISMISSAL
2022/23-422	The Board moved to the Deputy Superintendent for Finance & Operations Report. Mrs. Lisa Decker updated the Board regarding facilities changes and upgrades that have been taking place. She shared that Tara Pawlowski and her team have distributed Commitment Forms to the	DEPUTY SUPERINTENDENT FOR FINANCE & OPERATIONS REPORT

districts. Mrs. Decker also updated the Board on Student Activity Accounts.

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| 2022/23-423 | A motion was made by Sue Carvelli and seconded by Sally Sherwood to approve the closure of inactive Student Activity Accounts and re-distribute the funds to other clubs and classroom supplies. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
STUDENT ACTIVITY
ACCOUNT UPDATES |
| 2022/23-424 | The Board moved to the Assistant Superintendent for Curriculum & Instruction Report. Dr. Williams spoke to the Board about attending the SkillsUSA Regional competition. He spoke to the Board about the number of students involved in CTE and proudly announced that out of 50 students, 20 have the opportunity to move on to the state competition. | ASSISTANT
SUPERINTENDENT FOR
CURRICULUM &
INSTRUCTION REPORT |
| 2022/23-425 | A motion was made by Sally Sherwood and seconded by Donna Isbell to approve the SkillsUSA New York State Conference Request allowing 20 CTE Students and three advisors to attend the competition. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
SKILLSUSA STATE
CONFERENCE REQUEST |
| 2022/23-426 | A motion was made by Donna Isbell and seconded by Sue Carvelli to move to Executive Session at 6:20 PM for the purposes of discussing proposed, pending or current litigation, collective negotiations pursuant to Article 14 of the Civil Service Law, and the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. There were 8 ayes and 0 nays. The motion carried. | EXECUTIVE SESSION |
| The President returned to regular session at 6:55 PM. | | |
| 2022/23-427 | A motion was made by Donna Isbell and seconded by Pat Baron to approve the Resolution authorizing a partial settlement of vaping litigation as recommended by our attorneys. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
RESOLUTION
AUTHORIZING PARTIAL
SETTLEMENT OF
VAPING LITIGATION |
| 2022/23-428 | A motion was made by Rich Engelbrecht and seconded by Sue Carvelli to approve the January 24, 2023 tentative agreement between the Madison-Oneida BOCES and the Madison-Oneida BOCES Civil Service Employees Association. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
TENTATIVE
AGREEMENT BETWEEN
MADISON-ONEIDA
BOCES AND CSEA |
| 2022/23-429 | The Board moved to Mr. Scott Budelmann for the District Superintendent's Report. Mr. Budelmann shared information with the Board on the following:
NYSERDA RFP | DISTRICT
SUPERINTENDENT'S
REPORT |

Graduation Measures
Mascot Regs and Advisory Committee
Teacher Certification
Teacher Assistant Pathways
Opportunities for High School Graduates to Attend Local
Community Colleges Tuition-free
APPR Updates
Innovation Committee Teacher Recruitment
Foundation Aid Allocations
Student Discipline
Growth of BOCES Teams including School
Communications and Labor Relations
District Superintendent Performance Evaluation in May
Herkimer BOCES DS & CEO Search

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| 2022/23-430 | Doug Gustin spoke to the Board about legislative advocacy efforts by SBI and RSA. Doug updated the Board on the March 1, 2023 Audit Committee Meeting, including their recommendation to appoint a new Claims Auditor. | AUDIT COMMITTEE
UPDATE |
| 2022/23-431 | A motion was made by Joe Monfiletto and seconded by Pat Baron to appoint Tia Theall to the position of Claims Auditor upon the start of her employment, March 13, 2023. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
APPOINTMENT OF TIA
THEALL TO THE CLAIMS
AUDITOR POSITION |
| 2022/23-432 | A motion was made by Donna Isbell and seconded by Sally Sherwood to adjourn the meeting at 7:26PM. There were 8 ayes and 0 nays. The motion carried. | ADJOURNMENT |

Respectfully Submitted,

Niki J. Maiura, Clerk of the Board